# THE TRANSFER ASSESSMENT

PhD students (with a small number of exceptions) begin in Stage 1 of their PhD studies and should transfer to Stage 2 within 5 trimesters (full-time) or 7 trimesters (part-time). You cannot submit a thesis and complete a PhD unless and until you have successfully transferred to Stage 2.

For assessment you will each have a total of 25 minutes including up to 5 minutes setup.

The Transfer Assessment Panel is made up of Professors Federico Milano (chair), Paul Curran (past chair), Terence O’Donnell (member) and Giacomo Severini (member).

# The following are the required components of the transfer assessment:

(i) A Transfer Assessment Report (maximum 8 pages total including title, bibliography, appendices *etc*.) summarising your general field of research, the specific project on which you have chosen to focus, your achievements on this project to date and your plan for the remainder of your PhD studies.

(ii) A 10-minute presentation on the same material.

(iii) A letter/report from your Principal Supervisor recommending that you be permitted to transfer.

(iv) An interview with the Transfer Assessment Panel, which this year will take place over Zoom.

(v) An up-to-date copy of your RPDP (Research and Professional Development Plan), documenting a minimum of 2 meetings (in trimesters 1 and 3) and possibly 3 meetings (in trimesters 1, 3 and 4) of your RSP (Research Studies Panel).

**The panel must consider the following questions in coming to their decision and therefore both your report and your presentation should clearly address all of these issues**:

1. Does the candidate have a good overall understanding of their chosen research field?
2. Has the candidate sufficiently progressed in identifying and acquiring the knowledge and skills necessary to undertake a successful research project within their chosen field?
3. Has the candidate undertaken a critical review of the relevant literature, including the most recent?
4. Has the candidate identified a well-defined and feasible research project within this field?
5. Has the candidate made successful initial steps in executing this project?
6. Has the candidate presented a sensible work plan for the completion of the project?
7. Is this work plan capable of being executed by this candidate in an appropriate time period?
8. Has the candidate demonstrated the ability to present and explain all aspects of their work both verbally and in writing?
9. Has the candidate demonstrated the intellectual capacity and commitment to make an original contribution to knowledge in their chosen area and to complete a successful PhD thesis within a reasonable time period?